



## CANTERBURY SCHOOL

### **School Counselor**

#### **Position Description**

##### **Summary**

Canterbury School seeks an experienced School Counselor to join the Health and Wellness Team. Under the direction of and in collaboration with the Director of Counseling and the Director of Health Services, the counselor provides support and guidance of the Canterbury community. Candidates must enjoy working with adolescents, must have strong communication skills, must possess an exceptional work ethic, and a sense of humor. Both full-time and part-time candidates may be considered; full-time candidates are eligible for benefits.. The School Counselor reports to the Director of Counseling.

##### **Responsibilities**

- Evaluate and assess students for mental health concerns and the need for support
- Provide short-term individual counseling as well as process-oriented and topic-driven group counseling; crisis intervention, including suicide assessment
- Provide case management for students as appropriate
- Participate in the Guidance Advisory Board
- Communicate with families when appropriate; maintain communication with outside professionals with appropriate informed consent
- Make referrals for outside therapy, psychiatric evaluation, or other mental health-related assessment and treatment
- Participate in departmental meetings as well as other meetings and committee work
- Commit to ongoing education in order to stay current on practices and issues
- Maintain appropriate, timely, and accurate documentation of services
- Collaborate on the development of community life curriculum and residential life programming
- Consult with colleagues regarding specific student and community concerns
- Be on call every other week given they are licensed
- Work with the Director of Counseling on developing and updating policies and procedures

##### **Requirements**

- Master's Degree in counseling or related field
- Active license in Connecticut in counseling or related field
- Minimum of 5 years of experience in counseling, social work or another related field
- Experience working with adolescents and families
- Strong knowledge of child and adolescent development, mental health disorders, and learning disabilities; ability to be understanding, caring, and sympathetic to the needs of adolescents and their families
- Understanding of a wide variety of counseling techniques and strategies and ability to tailor treatment modalities to individual student needs

- Excellent interpersonal, communication, analytical, and organizational skills; ability to communicate effectively with students, faculty and parents
- Appreciation and commitment to boarding school education
- Strong cross-cultural competencies and a commitment to inclusive and equitable practices
- Understands the unique needs of a school setting in maintaining confidentiality while also maintaining school safety
- Ability to work collaboratively with students, parents, administrators, faculty, and outside professionals

## **School Setting**

Canterbury School is a co-educational, boarding high school located in northwestern Connecticut, approximately one hour northeast of New York City. The school is comprised of approximately 325 students (of whom 70% are boarding), possesses excellent facilities, and is committed to the continuing education of its faculty. Canterbury is a school of balanced, talented, and spirited students. Canterbury has completed several major capital projects in the past three years and is heading into a strategic plan that will continue this momentum. The campus and programs may be viewed at the School's website: [www.cbury.org](http://www.cbury.org).

## **How to Apply**

Résumé, letter of interest, transcript (which may be unofficial) and 2-3 letters of recommendation should be forwarded to the Assistant Head for Student Life Peter LaVigne, 101 Aspetuck Avenue New Milford, CT 06776 or emailed to Peter LaVigne at [plavigne@cbury.org](mailto:plavigne@cbury.org).

*Canterbury School, in the treatment of employees and applicants for employment, is committed to a policy of equal opportunity and non-discrimination. To learn more about Canterbury's efforts to maintain a diverse and inclusive community, please visit our website at [www.cbury.org/about/dei](http://www.cbury.org/about/dei). Finally, Canterbury complies with all federal and state guidelines regarding COVID-19 prevention, including the Connecticut state mandate that all employees of K-12 schools be fully vaccinated against the COVID-19 virus. This mandate is subject to medical and religious exemptions.*